

Special Event Recognition Request Form

Contact Information

Name:

Institution/Employer:

Position:

Phone number:

Email Address:

Event Details

Event/Occasion:

Date(s):

1. What are you requesting? (Check all that apply):

- ☐ Special Dome Lighting – Colour(s):
- ☐ MMIWG Monument & Ceremonial Firepit: ☐ Propane firepit ☐ Woodfired firepit
- ☐ Waters Edge Park & Ceremonial Firepit (seasonal only)

2. Have you had a similar request approved in the last 3 years?

- ☐ No ☐ Yes (If yes, briefly describe):

3. Organization Type (Check one):

- ☐ Registered charity
- ☐ Public sector organisation
- ☐ Community organization
- ☐ Non-profit organization
- ☐ MLA

4. Event Criteria (Select all that apply):

- ☐ Exceptional local, national, or international significance
- ☐ Constitutional or democratic significance
- ☐ Significant anniversary
- ☐ Benefit to the NWT (promotion, reputation, engagement)
- ☐ Held at the Northwest Territories Legislative Assembly AND meets a criterion above

5. Event description:

- **Dome Lighting** – Summarize in **100 words or less**
- **Monument/Firepits** – Explain how it meets the criteria in Section 4.

6. Website/s:

(Required for promotional purposes)

7. Social Media Information (if applicable):

Facebook:

Instagram:

X (Twitter):

Hashtags:

(Please list the official hashtags you'd like us to use.)

8. If your event may be triggering in nature, please include support resources:

9. Have you read and understood the related Policy?

☐ No

☐ Yes

MMIWG Policy:



Special Lighting Policy:

